

TEXT STRUCTURE | Recognize the 6 ways to organize information.

Recognize what type of information is revealed within each structure's introduction, body, and conclusion.

To persuade/argue

WHAT & WHY

INTRO | Reveals claim or overall opinion.

BODY | Provides reasons and evidence.

- **TOPIC SENTENCE** | States a reason or opinion.
- **SUPPORT** | Backs up the reason with facts, proof, and evidence.

CONCLUSION | Emphasizes the significance of the position/argument.

To teach how

PROCEDURAL

INTRO | Names the event/process.

BODY | Reveals info in order of occurrence.

- **TOPIC SENTENCE** | Introduces a step.
- **SUPPORT** | Describes what happened in that step, time, or phase.

CONCLUSION | Highlights the impact or describes the result.

To explain

DESCRIPTIVE

INTRO | Introduces the broad subject.

BODY | Organizes specific details into subtopics.

- **TOPIC SENTENCE** | Names 1 part/facet.
- **SUPPORT** | Describes that single part or facet.

CONCLUSION | Emphasizes the significance or importance.

To study 2 things

COMPARE-CONTRAST

INTRO | Names items being compared.

BODY | Examines two items by category.

- **TOPIC SENTENCE** | Identifies a category.
- **SUPPORT** | Reveals similarities & differences within that category.

CONCLUSION | Draws an overall conclusion about the two items.

To relate 2 things

CAUSE-EFFECT

INTRO | Introduces the effect(s) and suspected cause(s)— or visa versa.

BODY | Describes the effects (or causes).

- **TOPIC SENTENCE** | Names 1 cause/effect.
- **SUPPORT** | Describes why or how one impacts the other.

CONCLUSION | Reinforces what happened because of something else.

To show before & after

PROBLEM-SOLUTION

INTRO | Introduces the problem.

BODY | Describes the responses/actions.

- **TOPIC SENTENCE** | Reveals an attempted remedy.
- **SUPPORT** | Describes (& might evaluate) the result of each "solution."

CONCLUSION | Reveals the solution, outcome, or current status.